

**RESEARCHER III
Madison, WI**

October 2015

ORGANIZATION

The National Council on Crime and Delinquency (NCCD) is a nonprofit social justice research organization that envisions a just society in which people are safe and supported in their communities and treated with dignity by the systems that serve them. Our mission is to promote just and equitable social systems for individuals, families, and communities through research, public policy, and practice. For more than 100 years, our research has informed better system responses at all points of contact. We work to help protect children from abuse and neglect and to create safe and rehabilitative justice systems for youth and adults.

Our projects span jurisdictions across the United States, Canada, Australia, Bermuda, Singapore, and Taiwan. Visit our website at www.nccdglobal.org for more information.

POSITION DESCRIPTION

This position is responsible for conducting research and analysis projects under minimal supervision. Tasks include research design, instrument development, quantitative and qualitative analysis, report writing and presentations to national audiences.

MAJOR DUTIES AND RESPONSIBILITIES

Research Design and Hypothesis Development

- Drafts research design sections and hypotheses for grant applications under minimal supervision.

Instrument Development and Data Collection

- Develops focus group or interview protocols and surveys with minimal supervision.
- Develops systems data sharing agreements with agencies, developing download protocols, and transferring data to NCCD with minimal supervision.
- Collects survey data, facilitates focus groups and conducts interviews with minimal supervision.

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Data Analysis and Programming

- Supervises data entry, cleaning and checking by junior staff.
- Analyzes data with minimal supervision including:
 - Coding and summarizing qualitative data
 - Completing basic statistical analysis task such as running descriptives and completing tables and graphs
 - Completing advanced statistical tests and models without supervision
- Programs with minimal supervision
- Independently creates complex queries and rollups and accurately interprets and communicates findings.

Report Writing and Presentation

- Writes reports with minimal supervision and conducts research and independently writes literature reviews.
- Makes presentations to national audiences with minimal supervision.

Project Management and Business Development

- Learns to develop detailed project budgets and timelines.
- Able to submit short proposals with little supervision.
- Engages clients and partners via phone and webinar to explain and discuss analysis results without supervision. Builds client relationships.
- In partnership with more senior managers, begins to engage clients in conversation about system improvement (implementing tools, new practices or new policies)

Knowledge/Skill Requirements

- Developing areas of expertise in NCCD work areas. Content knowledge should be linked to NCCDs five major subject areas (child welfare, juvenile justice, education, adult criminal justice and CPS).
- Intermediate to advanced SQL and SPSS programming skills.
- MA/MS in Social Science or equivalent experience.

Work schedule: Full-time position
Location: Madison, WI
Salary: Based on experience
Deadline to apply: November 9, 2015

COMPENSATION AND BENEFITS

- Competitive salary commensurate with experience.
- Generous benefits package, including medical and dental coverage, flexible spending plan, life insurance, 403b, and pension.
- Paid vacation, sick leave, and holidays.

TO APPLY

Please submit the following to NCCDResearchRecruiting@nccdglobal.org:

- Resume
- Cover letter
- Salary requirements

NCCD is an equal opportunity employer and is committed to building diversity in the workplace.

PROCESS

Only applicants selected for an interview will be contacted within the month following the application deadline.

Thank you!