RESEARCHER I–II
Madison, WI

November 2015

ORGANIZATION

The National Council on Crime and Delinquency (NCCD) is a nonprofit social justice research organization that envisions a just society in which people are safe and supported in their communities and treated with dignity by the systems that serve them. Our mission is to promote just and equitable social systems for individuals, families, and communities through research, public policy, and practice. For more than 100 years, our research has informed better system responses at all points of contact. We work to help protect children from abuse and neglect and to create safe and rehabilitative justice systems for youth and adults.

Our projects span jurisdictions across the United States, Canada, Australia, Bermuda, Singapore, and Taiwan. Visit our website at www.nccdglobal.org for more information.

POSITION DESCRIPTION

This position provides general support for research and analysis projects, including conducting literature reviews; programming surveys into Vista, a web-based data collection survey site; cleaning, preparing and analyzing data; producing routine data management reports; and preparing presentation materials. Researcher II also produces ad hoc data analytics reports.

Major Duties and Responsibilities

- Assist with research design and hypothesis development.

- Assist with instrument development, including focus group or interview protocols and surveys.

- Assist with data collection, including developing system data-sharing agreements with agencies, developing download protocols, and transferring data to NCCD. Assist with collection, entry, cleaning, and checking of survey and interview data with supervision.

- Assist with conducting data analysis, including coding and summarizing qualitative data, completing basic statistical analysis, assisting with inferential data analysis and statistical models, and compiling reports on pre-processed data sets with SPSS or SQL.

- Assist with report writing and conducting literature reviews.

- Assist with presentation of research findings to clients, with supervision.

- Keep project manager and/or supervisor regularly informed of work progress, schedule, and other relevant information.

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| Oakland, CA 94612 | Madison, WI 53719 | Washington, DC 20009 | www.nccdglobal.org |

Knowledge/Skill Requirements

- Basic to intermediate knowledge of SPSS and SQL programming, with ability to use critical thinking and logical structures to inform coding choices.

- Basic understanding of relational database structures (ERDs), data dictionaries, and codebooks.

- Knowledge of child welfare, juvenile justice, education, adult criminal justice, and/or adult protective services.

- Excellent oral and written communication skills.

- Bachelor's degree in social science or technical field, such as math, computer science, statistics, or engineering.

Work schedule: Full-time position (40 hours/week)
Location: Madison, Wisconsin
Salary: Based on experience
Deadline to apply: November 9, 2015

COMPENSATION AND BENEFITS

- Competitive salary commensurate with experience.

- Generous benefits package, including medical and dental coverage; flexible spending plan; life insurance; 403b; pension; and paid vacation, holiday, and sick leave time.

TO APPLY
Please submit the following to NCCDResearchRecruiting@nccdglobal.org:

- Resume;
- Cover letter; and
- Salary requirements.

PROCESS
Applicants selected for an interview will be contacted within a month following the application deadline.

NCCD provides equal employment opportunities to all qualified applicants regardless of age, religion, sex, physical disability, medical condition, veteran or marital status, color, sexual orientation, gender identity, gender expression, race, national ancestry, or any other protected category.

Thank you!