**Who We Are**

The Center for Youth Engagement (CYE) is committed to increasing the quality and accessibility of opportunities for under-served youth throughout the world. We help clients develop and execute strategies that ultimately improve the lives of children and youth. We seek highly motivated individuals willing to commit their talent to increasing the capacity of our partners to achieve positive outcomes for youth.

**Who We Need**

The Center for Youth Engagement is expanding its team focused on advancing the goals of Beyond the Bell Milwaukee (BTBMKE). BTBMKE is a new initiative dedicated to improving the coordination and impact of programs and services for youth ages 13-18. Commitment to program quality and continuous improvement is an important strategy for building and sustaining coordinated after school programs for youth. Pursuit of best practices that are both accessible and applicable is critical to the success of this effort. We are seeking a full-time Director of Program Quality and Sustainability to advance strategies to increase citywide capacity in the areas of continuous improvement and program sustainability.

**Core Responsibilities**

Research, compile, and share quality improvement and capacity building tools and resources.

Support facilitation of BTBMKE Quality Working GroupMonitor quality trends in the field of Youth Development.

Promote and participate in city-wide and agency-level continuous quality improvement initiatives.

Support organizations in the development of continuous quality improvement plans.

Conduct high-level analysis of quality data including identification of trends, correlation and potential strategic inquiries.

Act as resource in identifying and developing training on the overall quality improvement and related processes.

Support strategies to develop and promote system, program, and youth level outcomes.

Work with partners to coordinate relevant activities and events. Identify and leverage resources to support the provision of quality program and service delivery.

**Core Competencies**

Experience with program research and evaluation.

Strong organizational skills and attention to detail.

Ability to understand and effectively communicate information to a wide variety of audiences.Willingness to work flexible hours, including some nights, weekends.

Demonstrated ability to multi-task, prioritize deadlines, work independently, take initiative and maintain confidentiality.

Excellent verbal and written communication skills.

Commitment to advancing emotional intelligence in self and others.

Demonstrated understanding and commitment to the mission and goals of CYE and BTBMKE.

Possess a demonstrated passion for effective execution with attention to detail, integrity, and timeliness.

At least two years of non-profit experience including responsibility for delivery of program, program evaluation, and youth development training deign/facilitation in an out-of -school time environment.

Ability to employ statistical analysis to produce reports and recommendations.

Proven experience in motivating and accomplishing work through others and creating work plans.

Advanced computer literacy skills and data analysis ability a must.

Bachelor’s degree or equivalent experience in the areas of education, leadership, social work, program evaluation, or other related field preferred.

To apply for this position please click on the following link: link: [http://fs11.formsite.com/moore4justice/cyeemploymentapp/index.html](http://statevoices.salsalabs.com/dia/track.jsp?v=2&c=9g2PqL5PaC%2F4AkHAqIunAlpfNQ%2FPDm9x)

All positions are open until filled. No Phone Calls Please.

CYE is an Equal Opportunity Employer