



**BOYS & GIRLS CLUBS**  
OF GREATER MILWAUKEE

**Request for Proposals**  
**for**  
**External Evaluator for Teen Pregnancy Prevention Program**

Request for Proposals Issued: January 14<sup>th</sup>, 2020

Deadline for Submittal of Proposals: January 27<sup>th</sup>, 2020

## Overview

The Office of Population Affairs (OPA) Teen Pregnancy Prevention (TPP) Program is a national, evidence-based program that funds diverse organizations working to prevent teen pregnancy across the United States. While there has been great progress in reducing teen pregnancy, the teen birth rate of 18.8 per 1,000 females ages 15–19 in 2017 is still much higher than other western industrialized nations. Young people ages 15–24 account for nearly one-half of all new cases of sexually transmitted diseases, and we continue to see disparities by race, ethnicity, and among the most vulnerable populations, including youth who are homeless, living in foster care, or involved with the juvenile justice system. OPA invests in both the implementation of evidence-based programs and the development and evaluation of new and innovative approaches to prevent teen pregnancy.

For the upcoming three-year OPA TPP grant cycle, Boys & Girls Clubs of Greater Milwaukee (BGCGM) and project partners will provide education to youth ages 19 and under in public schools, alternative schools, and community based centers as well as a correctional setting, utilizing the *Making Proud Choices* and *Promoting Health Among Teens!* Curricula.

BGCGM is seeking bids for both the development of an evaluation plan for the upcoming three-year TPP grant competition, and the execution of the evaluation of our TPP program, should we win an award.

### 1. Instructions

BGCGM is seeking proposals from qualified entities to conduct an external evaluation of TPP (Teen Pregnancy Prevention) programming in Milwaukee schools and/or Boys & Girls Clubs.

Interested parties are invited to submit a response via email, no later than 4:30 PM on Monday, January 27th, 2020 to the following address:

[joe.schmidkofer@bgcmilwaukee.org](mailto:joe.schmidkofer@bgcmilwaukee.org)

The subject line should read **TPP Evaluation Bid**

### ***Requests for Information***

Questions related to this RFP should be submitted in writing to Joe Schmidkofer, Associate Director Grants Administration, Boys & Girls Clubs of Greater Milwaukee, at [joe.schmidkofer@bgcmilwaukee.org](mailto:joe.schmidkofer@bgcmilwaukee.org) no later than Monday, January 20<sup>th</sup>, 2020.

### 2. Qualifications

Priority will be placed on candidates who fulfill the following criteria:

- Minimum of two years of experience serving as a lead evaluator for a Department of Health & Human Services-funded Teen Pregnancy Prevention program
- Past experience conducting external evaluations in Wisconsin school districts

### 3. Contents for Proposal

- a. **Cover Letter (1 page maximum)**
- b. **Description of Individual/Firm**-this section should provide information regarding the size, location, nature of work performed, years in business, and the approach that will be used in meeting the needs of Boys & Girls Clubs.
- c. **Description of Experience**-This section should identify similar projects that the firm has completed as outlined in the RFP. Use this section to indicate the areas of expertise and how this will benefit BGCGM.
- d. **Budget**-Please provide the hourly/daily rate for staff working on this project, as well as the indirect rate that your agency will charge.

### 4. Selection Process

BGCGM will convene an impartial review team to evaluate the proposals. Individual bids will be scored to identify the best candidates. Applicants will be notified of the results no later than Wednesday, February 5<sup>th</sup>, 2020.